

Learn & Grow Child Care Center Fee Schedule and Contract

Hours of Operation - Monday thru Friday from 6:00 a.m. - 6:00 p.m. (5:30 p.m. on Wednesdays)

All fees will be set to pay every Friday using Auto Draft from a Bank Account or Credit Card

SESSION CHOICES	1 Day	2 Days	3 Days	4 Days	5 Days
PRESCHOOL 8:15 - 11:15	\$16.00	\$32.00	\$48.00	\$64.00	\$80.00
DAYCARE	Weekly Charges				
5 hours or less	\$20.00	\$40.00	\$60.00	\$80.00	\$100.00
Full Day	\$34.00	\$68.00	\$102.00	\$136.00	\$170.00
Attend Munson ECH AM or PM	Same as Daycare charges - no reduction in fees while in school - no additional fees when school not in session				

10% Discount for more than one child enrolled from the same family

All tuition is set at the discretion of the Director

Kindergarten - 2nd Grade	Weekly Charges				
AM & PM	\$20.00	\$40.00	\$60.00	\$80.00	\$100.00
AM or PM Only	\$16.00	\$32.00	\$48.00	\$64.00	\$80.00
Those attending Munson will pay regular tuition on days Public school is closed whether or not they attend the Center					

Those attending Munson will pay extra tuition on days that Public school is closed if they attend the Center and exceed their normal sheduled hours

Other Fees		
Enrollment	To cover cost of paper work, licensing, and insurance	\$40 (Non-Refundable)
Annual Enrollment	Due by May for following school year	\$40 (Non-Refundable)
Early Drop Off/ Late Pick Up	\$20.00 for every 30 minutes early / late	Starting @ \$20.00
Late Payment	\$25.00 per week for 2 weeks and then termination of contract	\$25.00 per week for 2 Weeks
Returned Check	Service charge plus all accumulated bank fees	\$40.00 + Bank Fees
Termination of Contract	2 weeks notice or full 2 week tuition payment	2 Weeks Tuition

Regular Tution Fees

Regular fees are still due when your child is sick, on vacation, or absent for any reason when the Center is open for business

NO Tuition Fee		
New Year's Day	One week In July for VBS According to FBC Calendar	Any day the Center is closed for bad weather or for the safety of the children at the discretion of the director
Good Friday		
Memorial Day	Labor Day	
4th of July (if weekday)	Thanksgiving & Friday	
Christmas Day		

Parent / Guardian Responsibilities Contract

From _____ (Date) to _____ (Date)

I agree to bring my child (Please print name) _____ to

Learn & Grow Child Care Center according to this schedule during the **School Year** - Please fill out days and times completely

I Agree to pay this amount weekly _____ and this extra amount when Munson Primary is Closed _____

Monday 6am - 6pm	Tuesday 6am - 6pm	Wednesday 6am - 5:30pm	Thursday 6am - 6pm	Friday 6am - 6pm
_____ am/pm to _____ am/pm _____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm _____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm _____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm _____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm _____ am/pm to _____ am/pm

Learn & Grow Child Care Center according to this schedule during the **Summer** - Please fill out days and times completely

I Agree to pay this amount weekly _____ Initial _____ Date _____

Monday 6am - 6pm	Tuesday 6am - 6pm	Wednesday 6am - 5:30pm	Thursday 6am - 6pm	Friday 6am - 6pm
_____ am/pm to _____ am/pm _____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm _____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm _____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm _____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm _____ am/pm to _____ am/pm

- I understand that I will bring and pick up my child at the times agreed upon according to this contract.
- I understand that I need to call the Center any time my child will be absent for any reason.
- I understand that I need to call the Center any time there is someone other than myself or my authorized persons sent to pick up my child. They are required to show proper ID before my child is allowed to leave with anyone not on my pick up list.
- I understand that my bank account or credit card will be automatically drafted every Friday for the following week's tuition except, for when the Center is closed.
- I understand that if my child needs to be absent for more than 2 weeks I have the option to terminate the contract, and pay any penalties, or pay half the regular tuition to keep my child enrolled.
- I understand that I need to maintain open communication with the Center regarding any changes in the home that might affect my child's well being.
- I understand the Center reserves the right to evaluate fees as needed and to increase fees at any time with a 30 day notice.
- I understand and agree to follow all rules and regulations set forth by Learn & Grow Child Care Center's Fee Schedule, Contract, and Policy and Regulation Handbook.

Behavior Policy

Inappropriate behavior will not be tolerated. Learn and Grow considers the following inappropriate:

- Behavior on the part of the child which involves threatening and/or abusive actions and/or speech to another child, teacher, or staff member.
- Behavior on the part of the child which results in others being placed in physical jeopardy.
- Examples of such behavior involve hitting, biting, spitting, kicking, and profane language.

Steps to correct inappropriate behavior:

- First incident – A conference will be held with the parents and written documentation of the incident will be added to the child's file.
- Second incident – Parents will be notified, and the child will immediately be suspended for one day. The incident will be documented and added to the child's file.
- Third incident – Parents will be notified, and the child will be expelled. The incident will be documented and added to the child's file.

Learn and Grow Child Care Center reserves the right to immediately expel any child that threatens the safety of the children or staff in the Center.

Parent/Guardian _____ Date _____

Parent/Guardian _____ Date _____

Learn & Grow Child Care Center Responsibilities

- The Center must maintain a current license from the Kansas Department of Health and Environment.
- The Center must be in compliance with the Kansas Department of Health and Environment and the City of Wichita Child Care Licensing.
- The Center must provide a safe, caring, environment to meet the needs of the children in our care, and to assist them in their spiritual, individual, emotional, social, and intellectual growth.
- The Center will provide a nutritional breakfast, lunch and afternoon snack according to regulations and will accommodate children's needs concerning allergies and intolerances to the best of our ability.

Learn & Grow Representative Signature _____ Date _____

Both parties reserve the right to terminate this contract without notice if the other party is in substantial violation of this contract and/or the health / safety of the child is endangered.