

# Learn & Grow Child Care Center Fee Schedule and Contract 2018

Hours of Operation - Monday thru Friday from 6:00 a.m. - 6:00 p.m. (5:30 p.m. on Wednesdays)

Sessions	8:15 a.m. - 11:15 a.m. Daily / Weekly	1/2 day = 5 hours or less Daily / Weekly	3/4 day = 5 - 7 Hours Daily / Weekly	Full day = 7 hours or more Daily / Weekly
<b>Pre-School</b>	↓	↓	↓	↓
Pre-school - T, Th	\$14.00 / \$28.00	↓	↓	↓
Pre-school - M, W, F	\$14.00 / \$42.00	↓	↓	↓

## Daycare

2 1/2 - 5 yr (2 1/2 - 2nd grade when public school is out)	\$17.00 / \$85.00	\$25.00 / \$125.00	\$33.00 / \$165.00
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## Munson (ECH, Jump Start, Kindergarten, 1st & 2nd Grade)

6:00 am - 7:45 a.m. (8:45a.m. Wed) and 3:10 pm - 6:00 p.m. (5:30 p.m. Wed)	\$17.00 / \$85.00	<b>Transportation Fee to and from Munson</b>  \$3.00 daily	10% Discount for more than one child enrolled from the same family
6:00 am - 7:45 a.m. (8:45 a.m. Wed)	\$10.00 / \$50.00		
3:10 pm - 6:00 p.m. (5:30 p.m. Wed)	\$14.00 / \$70.00		

## Other Fees

Enrollment	To cover cost of paper work, licensing, and insurance	\$35 (Non-Refundable)
Annual Enrollment	Due by May for following school year	\$35 (Non-Refundable)
Summer Activity Fee	Summer Activities include, but are not limited to: 2 trips to Dollar General, 4th of July T-shirt, End of Summer Pizza Party, Special Treat Days, and any Special Guest Speaker/Presentation that can be arranged	\$30.00 per child
Early Drop Off/ Late Pick Up	\$20.00 for any part of first 30 minutes and \$20.00 for every 30 minutes thereafter	Starting @ \$20.00
No Call	Call by 9:00 a.m. if child is going to be absent for any reason	\$5.00
Late Payment	\$5.00 late fee on Monday if not paid by the Friday before \$25.00 weekly late fee for up to 3 weeks after 3 weeks enrollment is terminated and bill sent to a collection agency	\$5.00 + \$25.00 per week
Returned Check	Service charge plus all accumulated bank fees	\$30.00 + Bank Fees
Termination of Contract	2 weeks notice or full 2 week tuition payment	2 Weeks Tuition

## Special Day Fees

Regular Tuition Fees	NO Tuition Fee	Extra Tuition Fees
Regular fees are due when your child is sick, on vacation, or absent <u>for any reason</u> when the Center is open for business	New Year's Day	Those attending Munson will <u>pay extra tuition</u> on days that Public school is closed, if they attend the Center and exceed their normal sheduled hours
	Good Friday	
	Memorial Day	
	4th of July (if weekday)	
	3rd Week in July <small>According to the Mulvane First Baptist Church Vacation Bible School</small>	
	Labor Day	
Thanksgiving & Friday after Christmas Day		
Those attending Munson will pay regular tuition on days Public school is closed whether or not they attend the Center	Any day the Center is closed at the discretion of the director for bad weather or for safety of the children	

# Parent / Guardian Responsibilities

From \_\_\_\_\_ (Date) to \_\_\_\_\_ (Date)

I agree to bring my child (Please print name) \_\_\_\_\_ to

**Learn & Grow Child Care Center** according to the schedule below and **Agree to pay** \_\_\_\_\_ weekly.

**If attending Munson:** Extra tuition \_\_\_\_\_ daily for days Munson not in session

Please fill out days and times **Completely**

Monday	Tuesday	Wednesday	Thursday	Friday
_____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm
_____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm	_____ am/pm to _____ am/pm

1. I understand that I will bring and pick up my child at the times agreed upon according to this contract.
2. I understand that I need to call the Center any time my child will be absent for any reason.
3. I understand that I need to call the Center any time there is someone other than myself or my authorized persons sent to pick up my child. They are required to show proper ID before my child is allowed to leave with anyone not on my pick up list.
4. I understand that all tuition payments are DUE by Friday for the following week of care, this includes weeks the Center is closed such as VBS - the tuition is for the week the Center re-opens.
5. I understand that if my child needs to be absent for more than 2 weeks I have the option to terminate the contract, and pay any penalties, or pay half the regular tuition to keep my child enrolled.
6. I understand that I need to maintain open communication with the Center regarding any changes in the home that might affect my child's well being.
7. I understand the the Center reserves the right to evaluate fees as needed and to increase fees at any time with a 30 day notice.
8. I understand and agree to follow all rules and regulations set forth by Learn & Grow Child Care Center's Fee Schedule and Contract and Policy and Regulation Handbook.

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

## Provider Reponsibilites

1. The Center must maintain a current license from the Kansas Department of Health and Environment.
2. The Center must be in compliance with the Kansas Department of Health and Environment and the City of Wichita Child Care Licensing.
3. The Center must provide a safe, caring, environment to meet the needs of the children in our care, and to assist them in their spiritual, individual, emotional, social, and intellectual growth.
4. The Center will provide a nutritional breakfast, lunch and afternoon snack according to regulations and will accommodate children's needs concerning allergies and intolerances to the best of our ability.

Provider Signature \_\_\_\_\_ Date \_\_\_\_\_

**Both parties reserve the right to terminate this contract without notice if the other party is in substantial violation of this contract and/or the health / safety of the child is endangered.**